

COBURWAS EDUCATE CLUB

"Love, Peace & Unity to promote education"

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ARTICLE 1 PREAMBLE

Educate! is an organization which was started by a young American student named Eric Glustrom, In the summer of 2002 during his trip to Kyangwali and Kiryandongo Refugee Camps in Uganda. He realized that most people in Africa most especially in refugee camps, suffer from diseases, hunger, poverty, illiteracy etc... He came with an idea of providing underprivileged students in Africa with the means to pay for their education as the main solution to the above-mentioned problems. He has started Educate! Clubs in various Institutions such as, Amherst College, Fairview High School and Boulder High School. These Clubs consist of students who help to raise funds for Educate! On 5th /December 2005, COBURWAS Educate! Club was started by Daniel Muhwezi, Bahati Kanyamanza, and Benson Wereje. COBURWAS It is just the short for the great lakes region countries i.e. Democratic Republic of Congo, Burundi, Uganda, Rwanda and Sudan.

We the youths of the above named Countries in Uganda, we have come together to support the idea of our fellow and dearest treasure friend Eric Glustrom and join hands with other Educate! Clubs, supporters in America and the world at large to promote leadership, unity and transformation in Africa.

Our motto is "LOVE, PEACE AND UNITY to promote Education".

1:2. VISION

To emerge into a vast, unique, holistic modern Non-government organization built on a Christian foundation, leading in better quality services on great lakes region and Africa as whole.

1:3. MISSION

To unity, transform and develop communities in great lakes region though education, volunteerism and humanitarianism.

1:4. EXECUTIVE COMMITTEE

- President HE. Benson Wereje
- Vice President for woman affairs HE. Mahirwe Ndeze
- Vice president for Administration HE. Kabami Angelique
- Secretary General Hon. Muhwezi Daniel
- Organizing secretary Hon. Amani Jean Paul
- Information & Publist Hon. Nziyonvira Ntakamaze
- Treasurer Hon. Bahati Kanyamanza
- Without Portfolio Hon. Uwimana Racheal
- Secretary for youths Hon. Munyambanza joseph

- Coordinator Mr Bagisha John
- Ass Coordinator Mr Habintege John

1:5. COUNCIL MEMBERS

- Miss Mutezi Tamari
- Miss Cecile Nyamukisa
- Mr. Hônore Ngendo
- Mr. Dusabe Claude
- Mr. Gaspari innocent

- Miss Furaha Antoinette
- Mr. Rukundo Isaac
- Mr. Niyonzima James
- Miss Kabami Angelique

1:6. CONTRACTORS

- Mr. Nsabimana Pascal

1:1. OBJECTIVES

- a) To promote Unity amongst members and the community.
- b) To fight for children's rights, support and comfort orphans.
- c) To promote gender equality.
- d) To fight AIDS/HIV infections.
- e) To promote education.
- f) To promote cultures.
- g) To assist vulnerable.
- h) To promote patriotism
- i) To fight corruption.
- j) To provide leadership skills in the community

1:2. RULES AND REGULATION GOVERNING THE CLUB

- A. Every member should be discipline.
- B. He/she must love the club
- C. He/she must have self-respect and respect for others.
- D. He/she must have courage and willingness to work.
- E. He/she must have self motivation
- F. He/she must be faithful.
- G. All leaders must be exemplary.
- H. Every member must pay membership fee of 500/- every term.

- I. There is no payment for some one who resigns from the club.
- J. Any case of embezzlement of club funds, the government authority shall hold the matter.
- K. The treasurer should consult the committee before giving out any funds.
- L. The leaders should meet at least every two weeks.
- M. All the club objectives should be fulfilled.
- N. There should be the general club meeting once a month.
- O. There is no time for the club resolution.
- P. There is no term limit of the committee. May be if necessary.
- Q. He/she must be time manager.
- R. All the club funds should be known by every member and must be kept in the bank.
- S. The committee not by any other person must give permissions.
- T. In the absence of committee the club activities will never be stopped.
- N.B. Any times these rules and regulation can be revised by the committee.

2:3. PUNISHMENT FOR BREAKING THE CLUB RULES AND REGULATION.

- a) Counseling will be applied for rules and regulations number 8. If someone face the counseling department for more than three times, the case will be handed over to the committee debate and other measures may take place.
- b) Breaking of rules number ten, i.e. Late coming for club activities, meetings and other functions. Some funds will be charged as follows: 300 /- will be paid by any member of he committee who will come 20 minutes late for the club meetings. And 2000/- for any committee member who will be absent.

c) Absenteeism during club work will be charged as follows:

Payment of 1500/- for people aged 16 years and above, 500/- below 16 years.

N.B. Any genuine reasons must be given out to convince the committee.

2:4. PROJECTS

- COBURWAS CLUB ORPHANAGE (CCA)
- Meds and Nets (MAN)
- COBURWAS NUSERY SCHOOL (CNS)
- Recreation center
- Hotel
- Dairy farming and Poultry keeping
- Internet Café

2:5. CLUB NEEDS

- Sponsors
- Donors
- Supporters
- Volunteers
- Office equipments



2:6 COBURWA EDUCATE CLUB ANTHEM

Here is COBURWA Educate! Club we stand.
United together in order to achieve
Though education love and kindness
We hope to be successful in the future.

We shall rejoice, we shall smile
Through education, there is prosperity,
We shall enjoy after getting valuable qualifications then we share
on the sweetness of the world.

Eric Glustrom is an Educate! Founder
Congratulation for your gracious love.
Through Educate! You restored hope
You rehabilitated our success in future

Dearest orphans come on, come on don't cry
Come on; join us in order to succeed
There is a guardian known as Educate!
Our helper, to brighten our future.

To all donors who support Educate!
By raising funds for underprivileged
May the almighty God bless you all?
We call upon others to join you.

ARTICLE 3 POWERS

3.1 COBURWAS Educate! Club shall have the power and authority to
under take whatever legal activities it considers necessary to
achieve the objectives of COBURWAS Educate! Club, including:

- a) To employ staff and hire professional and other services.
- b) To institute or defend any legal or arbitration proceedings and
to settle any claims made by or against the COBURWAS Educate!
Club.

- c) To open and operate accounts with registered banks and building societies.
- d) To make and vary investments and re-invest the proceeds of such investments on condition that any investment made by COBURWAS Educate! club shall be with credible financial institutions.
- e) To accept donations made to the COBURWAS Educate! club and retain them in the form in which they were received or sell them and re-invest the proceeds.
- f) With regard to moveable and immoveable property and tangible and intangible assets of whatsoever nature:-

- ❖ To purchase and acquire property and assets.
- ❖ To maintain, manage, develop, exchange, lease, sell or in any way deal with the property and assets of the COBURWAS Educate! Club.
- ❖ To donate and transfer the property and assets of the COBURWAS Educate! Club to organizations with the same or similar objectives and the same exemptions from taxes and duties to those of the COBURWAS Educate! Club.
- ❖ To borrow and to use the property or assets of the COBURWAS Educate! Club as a security for borrowing.
- ❖ To guarantee the performance of contracts or obligations of any person on condition that any such person is primarily engaged in activities which further the objectives of COBURWAS Educate! Club.
- ❖ To execute any act or deed in any deeds registry, mining titles or other public office.
- ❖ To work in collaboration with other organizations and to amalgamate with any organization with the same or similar objectives.
- ❖ To exercise all the management and executive powers that are normally vested in the board of directors of a company.
- ❖ To exercise all the powers and authority of the Association not only in Uganda but also in any other part of the world.

ARTICLE 4 MEMBERSHIPS

4:1 Membership of the COBURWAS Educate! Club shall be open to all persons who have satisfied the membership application procedures.

4:2 COBURWAS Educate! Club memberships shall be open to all interested persons and organizations that share the same values and goals as the COBURWAS Educate! Club.

ARTICLE 5 ORGANIZATION AND MANGEMENT

5:1 The COBURWAS Educate! Club shall have the following principal organs:-

- (a) The Annual General Meeting
- (b) The Secretariat
- (c) Committees established by the COBURWAS Educate! Club

5:2 The following positions shall be the principle executive offices of the COBURWAS Educate! Club:-

- (a) President
- (b) Vice president for administration
- (c) Vice president for women affairs
- (d) General secretary
- (e) Treasure
- (f) Organizing secretary
- (g) Secretary for information and publicity
- (h) Secretary for youths

ARTICLE 6 ANNUAL GENERAL MEETING

6:1 The Annual General Meeting of the COBURWAS Educate! Club shall be held each calendar year on such date, and at such time and place, as shall be determined by the President.

6:2 The Annual General Meeting shall be attended by all members of COBURWAS Educate! Club.

6:3 The President of the COBURWAS Educate! Club shall preside over the Annual General Meeting. In the President's absence, members shall elect one of their numbers to preside over the meeting.

6:4 The Annual General Meeting shall perform the following tasks:-

- ❖ Receive, consider and adopt the COBURWAS Educate! Club Annual Report for the preceding year:
- ❖ Receive, consider and adopt the audited accounts of the preceding year:
- ❖ Consider, revise and /or review the COBURWAS Educate! Club budget for the ensuing year:

- ❖ Make sure amendments to the constitutions and byelaws of the COBURWAS Educate! Club as are deemed necessary.
- ❖ Approve applications for membership or reinstatement.
- ❖ Approve and review the COBURWAS Educate! Club investment policy.
- ❖ Transact any other business of the COBURWAS Educate! Club.

ARTICLE 7 EXTRA-ORDINARY GENERAL MEETINGS

7:1 An Extra-ordinary General Meeting of the COBURWAS Educate! Club shall be held by the members whenever such meeting is deemed necessary.

7:2 The Secretary General, after consult with the President, shall convene the Extra-Ordinary General Meeting.

7:3 All requests for an Extra-Ordinary shall be made in writing.

ARTICLE 8 VOTING

8:1 The right to vote shall be limited to paid-up subscription members.

8:2 Any member unable to attend a meeting may appoint a proxy to attend such meeting and vote on their behalf.

8:3 Every member shall have one vote and in the event of a tie of votes, the Chairman of the meeting shall have a casting vote.

8:4 The decisions of all meeting of the COBURWAS Educate! Club shall be made by simple, majority, except for decisions relating to the amendment of the Constitution, termination off membership, and/or the winding up of the COBURWAS Educate! Club.

ARTICLE 9 QUORUMS

9:1 The quorum of all meetings of the COBURWAS Educate! Club shall be Constituted by a simple majority of the members

9:2 Where there is no quorum, the meeting shall be adjourned.

ARTICLE 10 THE SECRETARIAT

10:1 The Secretariat shall be composed of such members of the COBURWAS Educate! Club as are nominated under the bye-laws.

10:2 The functions of the Secretarial shall be:-

- ❖ To formulate, plan and coordinate the activities of the COBURWAS Educate! Club.

- ❖ To monitor and evaluate the implementation of COBURWAS Educate! Club activities.
- ❖ To liaise with development partners, associates and members of the COBURWAS Educate! Club.
- ❖ To perform such other things as may be deemed necessary.

ARTICLE 11 THE PRESIDENT

11:1 The COBURWAS Educate! Club shall appoint a President from any of its members.

11:2 The President shall be a voting member in the event of tie.

11:3 There is no term limit for the President.

11:4 The President shall preside over the Annual General Meeting, extra-Ordinary, general meetings, and generally supervise the management of the COBURWAS Educate! Club.

11:5 Shall be responsible of the officer's duties if they are not carried out.

11:6 Shall be responsible of all proposals.

11:7 Shall be the public relation person.

ARTICLE 12 THE VICE PRESIDENT

This post will be consisted of the Vice in charge of administration and women affairs and only reserved for female club members.

12:1 Shall assist in the public relations and management of COBURWAS Educate! Club.

12:2 Shall preside the meeting of COBURWAS Educate! Club in the absence of the President.

12:3 Shall initiate a revision of the COBURWAS Educate! Club constitution every year.

12:3 Shall insure good morals of female youths in the community.

ARTICLE 13 THE SECRETARY GENERAL

13:1 Shall be the head of the Secretariat of COBURWAS Educate! Club.

13:2 The secretary shall be responsible for the day to day conduct of the affairs of the COBURWAS Educate! Club, and without prejudice to the generality of the foregoing, shall:-

13:3 Issue notices convening meetings of COBURWAS Educate! Club, and take minutes of the proceedings thereof.

13:4 Cause minutes of the meetings to be kept and transmit copies thereof to members.

13:5 Ensure implementation of decisions made during member's meetings.

13:6 Attend to administrative matters of the Association.

13:7 Provide Secretariat Services for the Meetings of the COBURWAS Educate! Club and any committee that the Association may establish from time to time.

13:8 Prepare the Agenda of meeting in consultation with the President.

13:9 Keep a register of all members and their addresses.

13:10 Present reports or issues requiring member approval, including financial matters of the Association.

13:11 To perform such functions as may be prescribed by the COBURWAS Educate! Club.

ARTICLE 14 THE TREASURER

a) The functions of the Treasurer shall be:-

b) To receive membership and subscription fees, and issue official receipts for the same.

c) To make payments on behalf of the COBURWAS Educate! Club.

d) To prepare the annual accounts.

e) To maintain proper books of accounts.

f) To pay to the COBURWAS Educate! Club bank account all monies received.

g) To keep an inventory of the properties of the COBURWAS Educate! Club.

h) To submit audited accounts to members' meetings for approval.

i) To prepare the Annual budget of the COBURWAS Educate! Club.

j) To advise the secretary on the position of the defaulters.

k) To receive and account for all donations, grants or loans received by the COBURWAS Educate! Club.

- 1) To identify investment opportunities and invest COBURWAS Educate! Club funds in accordance with the investment policy.

ARTICLE 15 THE ORGANISING SECRETARY

15:1 Shall organize all the COBURWAS Educate! Club activities.

15:2 shall insure silence and conducive atmosphere for all COBURWAS Educate! Club activities.

15:3 Shall be in charge of all COBURWAS Educate! Club parties and work.

15:4 Shall be in charge of COBURWAS Educate! Club of programs and sports.

ARTICLE 16 THE SECRETARY FOR INFORMATION AND PUBLICITY.

16:1 Shall work hand in hand with the secretary General to prepare for meeting.

16:2 Shall be in charge of all in coming and out information in COBURWAS Educate! Club.

16:3 Shall be in charge of spreading information, announcements of all activities in the COBURWAS Educate! Club.

17:4 Shall be charge of producing reports, magazines and COBURWAS Educate! Club news.

ARTICLE 17 THE SECRETARY FOR YOUTHS

17:1 Shall insure good morals of youths in the community.

17:2 Shall work hand in hand with the organizing secretary.

17:3 Shall act as a bridge between the COBURWAS Educate! Club and the youths from the community.

ARTICLE 18 THE CLUB COUNCIL MEMBERS

This includes all council members, coordinators and contactors of the COBURWAS Educate! Club.

18:1 Shall link the Executive committee and the rest of COBURWAS Educate! Club members.

18.2 Shall take over in the absence of the Executive committee of the COBURWAS Educate! Club.

ARTICLE 19 AMMENDMENTS OF THE CONSTITUTION

19:1 The constitution and bye-laws shall be amended by a two-thirds majority of members at Annual General meeting.

19:2 Notice of any proposed amendment shall be communicated to members of the Enduring Mercy Ministry at least twenty-one days prior to the next Annual General Meeting.

19:3 Amendments as shall take effect on such date or on fulfillment of such conditions, as the Annual General Meeting shall determine.

ARTICLE 20 DISSOLUTION

20:1 The COBURWAS Educate! Club shall have an infinite duration.

20:2 Notwithstanding the provisions of paragraph 20:1, the Association may be dissolved by a resolution of no less than two thirds of the members of the Association.

20:3 Upon dissolution of the Enduring Mercy Ministry, the assets of the Ministry shall be liquidated and distributed among other non profit organizations sharing similar goals.

20:4 Upon dissolution, the Registrar of Societies shall be duly notified of the resolution to dissolve the Ministry.

ARTICLE 21 LANGUAGES

21:1 The official language of the COBURWAS Educate! Club shall be English, French and Swahili.

ARTICLE 22 ENTRY INTO FORCE AND ACCESSION

22:1 This constitution shall come into force when the Founding Members have executed it.

ARTICLE 23 ENTRY INTO FORCE AND ACCESSION

23:1 This constitution shall come into force when the founding members have executed it. IN WITNESS WHEREOF THE PARTIES hereto have duly executed these Articles in the manner appearing below, this _____ day of _____ 2007

SIGNED: _____ FOUNDING MEMBER

THE CONSTITUTION OF COBURWAS EDUCATE CLUB

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